

**airPORT** is a set of powerful technology tools for airport management. It is completely cloud-based, so there is no new hardware required. All your files are available on your desktop when you are in the office or on a mobile device when you are away from the office. Your files are always available, no matter where you are!

**airPORT** contains a variety of modules to help with every aspect of airport management. All modules work together in one seamless process. Currently available modules include:

- **Documents:** The Documents module includes tools to manage, archive, retrieve, and share documents of all types. Powerful search tools are included. New documents can be uploaded or added by “drag and drop”. Paper documents can be scanned into the system using any popular scan-to-PDF scanning software.
- **Email:** The Email module is a powerful email management tool available which allows users to search for emails by sender, by date, by subject, by text within the email, or even by the name of an attachment.
- **Security:** The Security module includes tools to manage and control security issues, such as access to secure areas, lists of permissions and authorizations, authorized personnel, violation tracking, and more.
- **Employees:** The Employee module contains tools to manage and track employees or other people needing access to areas in the airport. Tools include managing employee information, authorizations, permissions, assignments, time spent on tasks, and other similar function.
- **Maintenance:** The Maintenance module provides tools to manage airport maintenance issues. Both scheduled and unscheduled maintenance tasks can be managed with this module. Time spent on each task can be tracked and recorded.
- **Vendors:** The Vendor modules includes tools to manage vendors at the airport. Contracts, billing, security, and other vendor related tasks can all be managed through this module.
- **Tenants:** The Tenant module contains tools to manage airport tenants. Leases, billing, maintenance issues, security issues, and other tenant related tasks can be managed.